



CYNTHIA A. HARDING, M.P.H.
Interim Director

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Interim Health Officer

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December 3, 2014

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.
Interim Director

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO
AMEND CONTRACT NUMBER H-700267 WITH PROJECT ANGEL
FOOD FOR HIV/AIDS NUTRITION SUPPORT SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on February 18, 2014, to execute amendments to the above-referenced contract that provide an increase or decrease in funding up to 10 percent above or below each term's annual base maximum obligation, effective upon amendment execution or at the beginning of the applicable term, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

Under this authority, I will amend Contract Number H-700267 with Project Angel Food to increase the annual funding by \$8,167, for the period of March 1, 2014 through February 28, 2015, increasing the annual obligation from \$130,515 to \$138,682, 100 percent offset by Ryan White Program Part A funds. This increase in funding will enable the agency to supplement current staffing in order to meet increased client demand and provide uninterrupted delivery of Nutrition Support Services.

County Counsel has reviewed and approved the amendment as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:fcl
DA#03156

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors